



CITY OF KENORA
COMMITTEE OF THE WHOLE A G E N D A
Tuesday, August 12, 2003
City Hall Chambers – 4:00 p.m.

A. Public Information NOTICES as per By-law No. 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-laws at its August 18 meeting:-

To Amend the 2003 Capital Budget to add additional funding from the Infrastructure/Planning Reserve for the Downtown Streetscape Study.

To Amend the 2003 Capital Budget to add funding from a Reserve fund for the moving and placement of the KMTS Storage building to the Kenora Police Serve for storage

B. RESOLUTIONS PREPARED FOR Monday, August 18/2003:-

- **Confirm Minutes**
- **Approval of Accounts**
- **Confirmatory By-law**
- **Adjournment**

C. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION – Councillor McMillan

<u>NO.</u>	<u>REPORT SUBJECT</u>	<u>DISPOSITION</u>
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1.	One Investments – Signing Authority
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RECOMMENDATION:

THAT the City authorize Karen Brown, Charlotte Edie and Janice Robertson to give investment, withdrawal and transfer instructions in connection with the Money Market Fund / Bond Fund for the ONE – Public Sector Group of Funds.

2.	Electronic Bill Payment & Presentment
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RECOMMENDATION:

THAT the Manager of Finance & Administration be authorized to execute the related agreements and documents applicable for implementation of the electronic bill payment and presentment for the KMTS billing system.

3.	Council Remuneration
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RECOMMENDATION:

THAT a Council remuneration policy be drafted recommending that Mayor & Council be given annual percentage increases in an amount equal to the non-union increase given; and

THAT a recommendation be made to the new Council that Council salaries be amended effective 1 January 2004 based on the increases that would have been received had Council received the same percentage increase as non-union staff; and further

THAT this policy and recommendation be submitted to the new Council in draft format in December 2003, following the new Council orientation.

4. Education Tax Rates

RECOMMENDATION:

THAT Council amends By-law 75-2003 to reflect the amended 2003 Education Tax Rates for capped properties as set out by the On-line Property Tax Analysis (OPTA) system.

5. 2002 Consolidated City Financial Statements

RECOMMENDATION:

THAT the 2002 Consolidated Financial Statements for the Corporation of the City of Kenora be received and approved by Council.

6. Downtown Streetscape Study-Additional Funding

RECOMMENDATION:

That Council of the City of Kenora appropriate \$27,000 from the Infrastructure/Planning Reserve to provide the necessary funding for the Downtown Streetscape Study; and further

That the 2003 capital budget be amended to reflect the additional funding from the Infrastructure/Planning Reserve and notification requirements as set out in Notice Bylaw No. 14-2003 be initiated.

7. Memorandum of Agreement-CUPE Local 191

RECOMMENDATION:

That Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and CUPE.

8. Consulting Planning & Engineering Services - Downtown Revitalization Study

RECOMMENDATION:

THAT the Council of the City of Kenora retains the professional services of Hilderman, Thomas, Frank and Cram to undertake the Downtown Revitalization Study; and further

THAT the Clerk and Mayor be authorized to enter into a contract for the provision of said services.

9. Establishment of a Business Improvement Area (BIA)

RECOMMENDATION:

That Council of the City of Kenora hereby give notice of its intent to establish a Business Improvement Area for the downtown area as outlined in the attached map and provide under Section 204 of the Municipal Act, 2001; and

That prior to the passing of a bylaw to establish a Business Improvement Area, the proposed bylaw be sent by prepaid mail to every person who, on the last assessment roll, is assessed for ratable property in a prescribed business property class and is located within the identified geographic area as provided by Section 210 of the Municipal Act, 2001; and further

That Bylaw No. 3081 of the former Town of Kenora which established the previous Business Improvement Area be repealed.

10. Health & Safety Officer, Regulatory Analyst & Internal Auditor Positions

RECOMMENDATION:

THAT Council approve the recommended changes to the Health & Safety Officer, Regulatory Analyst and Internal Auditor positions.

11. Northwest Ontario Sunset Country-Membership 2003/04

RECOMMENDATION:

That Council of the City of Kenora authorize payment of \$2,969.20 plus GST for the 2003/04 membership in the Ontario Sunset Country travel association.

12. City of Sudbury-Endorsation of Union Gas Resolution

RECOMMENDATION:

WHEREAS Union Gas Limited has launched an application with the Ontario Energy Board for Orders approving rate changes for sale, distribution, transmission, and storage of gas;

AND WHEREAS the Council has expressed concern respecting retroactive increases placed on gas consumers in Northern Ontario as approved by the Energy Board;

AND WHEREAS the proposal by Union Gas would provide for Northern Ontario to have a 51% greater increase than that in Southern Ontario;

AND WHEREAS this Application could potentially set rates for the next six years with no further opportunity for these proposals to be challenged;

NOW THEREFORE BE IT RESOLVED that the Council of the City of Kenora does hereby join the City of Greater Sudbury and the City of Timmins in its petition to the Province of Ontario to direct the Ontario Energy Board to curtail the practice of retroactivity by Union Gas and other utility providers immediately;

And further that a copy of this resolution be forwarded to the Honourable Ernie Eves, Premier of Ontario, the Honourable John Baird, Minister of Energy, and the Honourable Jim Wilson, Minister of Northern Development and Mines, to Northern MPP's, and to FONOM and AMO for their endorsation and support.

COMMUNITY SERVICES COMMITTEE – Councillor T. Szajewski

NO.	REPORT SUBJECT	DISPOSITION
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1.	Boat Speed Reduction – Kenora & Norman Bay
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RECOMMENDATION:

Kenora Port authority recommends the process for a boat speed reduction in the Harbourfront area to be suspended at this time and the Kenora Police Services Board be requested to report on the voluntary boat speed reduction program by September 30, 2003.

2.	Municipal Waterfront Docking Policy
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RECOMMENDATION:

THAT the Council of the City of Kenora adopts the attached Municipal Waterfront Docking Policy, as a means to regulate the use of private docking structures on public property.

EMERGENCY SERVICES – Councillor I. Parkes

NO.	REPORT SUBJECT	DISPOSITION
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1.	Fire Prevention Week
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RECOMMENDATION:

That Council of the City of Kenora proclaim the week of October 5 to 11 2003 as Fire Prevention Week with the theme "When Fire Strikes: Get Out! Stay Out!"

2. Funding for purchase of a Storage Building

RECOMMENDATION:

That Council approve the expenditure of up to \$10,000 from a reserve account of \$25,000 for the moving and placement of the Kenora Telephone storage building from the Operations Yard to the Kenora Police Service for the purpose of the storage of property and equipment.

3. Family Safety Night

RECOMMENDATION:

That Council of the City of Kenora support "Family Safety Night" by approving the waiving of rental fees at the arena on September 10, 2003.

OPERATIONS COMMITTEE – Councillor D. McDougald

NO.	REPORT SUBJECT	DISPOSITION
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1.	Solid Waste Agreement	HOLD for Agreement
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2. Hugh Munro Construction–Payment Certificate #6

RECOMMENDATION:

THAT Council of the City of Kenora authorize payment to Hugh Munro Construction Ltd. in the amount of \$192,494.87 representing final payment for the reconstruction and paving of Jones Road South.

3. NADM Inc. Proposal – H & S Compliance, etc.

RECOMMENDATION:

THAT the proposals, appended hereto, received from NADM INC for training and support and for policy/procedure development, as specified, be received;

And that the said proposals be accepted having an upset cost limit of \$20,505.00 plus applicable taxes, upon confirmation of employee attendance and approved allocations from the 2003 and 2004 respective department operating budgets.

4. Remediation of 400 mm Marine Watermain (Pilot Project)

RECOMMENDATION:

THAT the proposal received from UMA Engineering Ltd. having a total budget of \$29,000.00 (taxes extra) based on upset limits for the various works listed above, to complete the pilot repair program, as specified, for the 400 mm marine watermain, be accepted.

AND FURTHER THAT analytical water testing be considered to examine contents (i.e. iron, etc) and possible affects on exposed piping and appurtances.

5. Hydro One – Invoice (Jones Road Reconstruction)

RECOMMENDATION:

THAT Council of the City of Kenora hereby authorizes payment in the amount of \$26,750.00 to Hydro One for the relocation of hydro lines as part of the Jones Road Reconstruction project.

6. AMO Alert – Appeal to support Blue Box Funding

7. Consulting Engineering Services: Storm Water Management

RECOMMENDATION:

THAT the Council of the City of Kenora retains KGS Engineering Ltd. to provide consulting services for storm water management and improvements to Highway 17 East.

8. School Crossing Guards (2003-2004)

RECOMMENDATION:

THAT the tender received from Alpine Janitorial Kenora Inc. to provide school crossing guard service, as specified, for the 2003-2004 school year, at a cost of \$55,793.01 taxes included, be accepted.

9. Tender – Screened Winter Sand and Salt

RECOMMENDATION:

THAT the tender for Winter Control Sand, as specified, be accepted from Joe Neniska and Sons, pending material successfully passing sieve analysis testing:

- 12,000 tonnes – supply, deliver (treated) to Barsky Hill \$10.64 per tonne
 - 2,000 tonnes – supply, deliver (untreated) to Keewatin \$14.12 per tonne
- (Applicable taxes included); and further

THAT the proposal received from NSC Minerals for the supply and delivery of approximately 400 tonnes of bulk de-icing salt, at a cost of \$69.01 per tonne (applicable taxes extra) be accepted.

10. Second Tender – Granular “A”

RECOMMENDATION:

THAT the tender for the supply and delivery of 4000 tonnes of Granular “A” material, as specified, be awarded to Lunam Drillers Ltd in the amount of \$10.39 per tonne (taxes included) pending approval of the proposed aggregate.

11. By-law to Execute Agreement-Beggs Rd. Bridge Project

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of an agreement between the City of Kenora and Moncrief Construction Limited in connection with the Beggs Road Bridge Replacement Project.

PROPERTY & PLANNING COMMITTEE – Councillor Wasacase

NO.	REPORT SUBJECT	DISPOSITION
1.	Service Delivery Options – Ontario Works	HOLD
2.	Reminder of Public Re-zone Meetings – Monday, August 18 4:40 p.m. – Tresoor Application 4:50 p.m. – Strecker Application
3.	Zoning By-law Amendment (Stubbs) RECOMMENDATION: THAT Council give three readings to By-law Number 90-2003 to amend Comprehensive Zoning By-law Number L37/95 as amended.	
4.	Property and Planning Policies	HOLD

RECOMMENDATION:

THAT Council of the City of Kenora hereby approves the "Property and Planning Policies and Procedures;" and further

THAT the document be included into the City of Kenora Policies and Procedures Manual.

5. Zoning Amendment – 130 3rd Street North

RECOMMENDATION:

THAT the Council of the City of Kenora support the request from the Ne-Chee Friendship Centre to waive the \$850.00 zoning application fee only for 130 Third Street North, conditional upon Council's initial support that the project proceed based on the information available at this time.

6. Grand Council Treaty #3 - Request for Letter of Support

7. Business Enterprise Centre

RECOMMENDATION:

THAT the Council of the City of Kenora enters into an agreement with the Ministry of Northern Development and Mines for the delivery of the Business Enterprise Centre program for the 2003/04 fiscal year.

8. Strategic Plan Report Card – Detail & Executive Summary

RECOMMENDATION:

THAT Council receive the Strategic Plan – Detailed Report Card, and the Strategic Plan Report Card – Executive Summary; and further

THAT an open meeting be called to review the information contained within these reports.

UTILITIES & COMMUNICATIONS COMMITTEE – Councillor Lunny

<u>NO.</u>	<u>REPORT SUBJECT</u>	<u>DISPOSITION</u>
N/A		

OTHER BUSINESS

Motion required adjourning to Closed Meeting:

Moved by , Seconded by , and Carried:

THAT this meeting be now declared closed at p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.